

# Online Short Courses



# WELCOME

We welcome your interest in our Short Course Training Programs. At TriSector we believe that education and training is so much more than just course content and because our programs are developed by experienced industry professionals we are able to apply risk management processes to our suite of training products.

We invite you to consider using this approach to benefit your organisation as well. So before choosing a provider here is a brief overview of our process for your consideration.

## New Employees

It's great when an employee joins the team but how do you get experienced and new starters one on the same page?

At TriSector we recommend having employees new to the team, project or site complete one or more of our short courses. We currently have 15 one and two day programs for you to choose from.

## Existing Employees

This means those who have already completed a Short Course. It may include those new to your team. It's up to you. However, if those employees have performed well, for example no incidents or near misses relating to the specific skill set during the past twelve months why not consider a refresher course?

We offer refresher courses for all of our programs. These can take the form of face to face or online knowledge refreshers. Regardless of the delivery method we will update students on a range of appropriate topics as well as assess them against the original program content.

Remember, refresher courses are designed for those who have had formal training either as part of a Nationally Recognised Qualification or Short Course that resulted in a Nationally Recognised Unit of Competency.

## Enrolling on our On-line refresher courses

Online refresher courses can be paid for by anyone with a credit card or they can be pre-purchased. If your organisation does chose to pre-purchase, TriSector will issue the requested number of Tokens (each is a unique alphanumeric code) that can be subsequently issued to staff. Tokens are one time use and don't expire for 12 months. Employees have 30 days from the date they enrol to complete the short course. Your employee can enrol and complete the course as and when it suits them. They can be completed on any device that offers internet access including smart phones and tablets.

## STUDENT SERVICES

Our Student Services Officers are your official point of contact at TriSector. Our Student Services team have up to date information on all of TriSector's support services including all of the services listed within the Student Handbook. They can assist with making appointments and referrals with management and external agencies to support your needs whilst studying at TriSector.

## CONTACT US

**Phone:** (AUS) 1300 782 642  
(Int) +61 (0) 8 6363 5500

**Email:** [student.services@trisector.edu.au](mailto:student.services@trisector.edu.au)

**Website:** [www.trisector.edu.au](http://www.trisector.edu.au)

**ADDRESS:** 43 Walters Drive, Osborne Park, Perth Western Australia, 6017

# LIGHT VEHICLE REFRESHER

The Light Vehicle Refresher course is designed for those who hold a nationally recognised Statement of Attainment for standard vehicles and four wheel drives operations. If you have completed one or more of the following units, you are eligible to complete this course.

## VET National Course Code:

- PMASUP236 - Operate vehicles in the field
- RIIVEH201D - Operate light vehicle
- RIIVEH305E - Operate and maintain a four wheel drive vehicle
- TLIC1051 - Operate commercial vehicle
- TLIC2025 - Operate four wheel drive vehicle

**Duration** – This refresher course will take you up to 2.5 hours to complete

**Assessment Method/s** – online assessment

## Statement of Completion:

A Statement of Completion will be issued to those who:

- Successfully complete the online refresher course and
- Have completed a TriSector IDT-1 or IDT-2 Course after the 1<sup>st</sup> of January 2016 or
- Provide a copy of a Statement of Attainment from another Registered Training Organisation that was issued after the 1<sup>st</sup> of January 2016

# HEAVY VEHICLE REFRESHER

This program is for those engaged in driving operation job roles within the Transport and Logistics Industry. It involves a range of tasks involving known routines and procedures, and taking some accountability for the quality of work outcomes.

## VET National Course Code:

- TLIC2002 - Drive light rigid vehicle
- TLIC3003 - Drive medium rigid vehicle
- TLIC3004 - Drive heavy rigid vehicle
- TLIC2049 - Operate heavy vehicle on unsealed roads

**Duration** – This refresher course will take you up to 2.5 hours to complete

**Assessment Method/s** – online assessment

## Statement of Completion:

A Statement of Completion will be issued to those who:

Successfully complete the online refresher course and

Have completed a TriSector IDT-4 or IDT-5 Course after the 1<sup>st</sup> of January 2016 or

Provide a copy of a Statement of Attainment from another Registered Training Organisation that was issued after the 1<sup>st</sup> of January 2016.

# MORE TO COME AT TRISECTOR

## Business Management Qualifications at your own pace

If you would like to work your way toward one of our Business Management Qualifications but can't afford to pay for the entire course right now, forget student loans or other debt. We offer each of the Qualifications listed on our website as standalone short course blocks. Once you have completed the Application and paid the application fee of \$200.00 you will be enrolled. You can purchase one block at time. Blocks range in price starting from \$300.00 and usually consist of between 2 and 3 units. Once you complete a block you can purchase the next block. You have 12 months to complete a Certificate IV Qualification and 18 Months to complete a Diploma Qualification. No debt hanging over your head.

## Other Online Short Courses

November 2017 will see the implementation of the following face to face programs available as Online Short Courses:

- FATIGUE MANAGEMENT
- CHAIN OF RESPONSIBILITY

# WANT MORE?

If you would like to see more Online Short Courses we would love to hear from you. To share your ideas please email: [student.services@trisector.edu.au](mailto:student.services@trisector.edu.au)